



Student Summary

February, 2011



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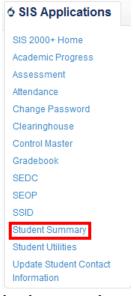
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Student Summary

Accessing the Student Summary

There are two ways to access the Student Summary screen.

1. Hover your mouse over ⁶ SIS Applications to display the drop-down menu, then click **Student Summary**.



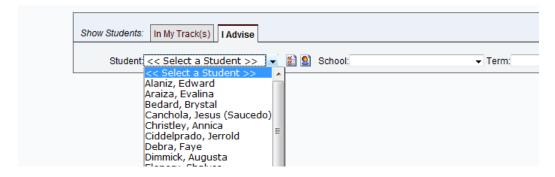
If your landing page does not already show the Student Summary option, press
 SIS Applications, then click Student Summary.



Choosing Students

There are two tabs to choose from: "In My Track(s)" and "I Advise". Select the appropriate tab.

• If you choose the "I Advise" tab, choose a name from the drop-down list.



 If you choose "In My Track(s)", select a Track, then either enter an Ident # or a Last Name and/or First Name. You only need to enter a few letters into the name fields. Press Search.



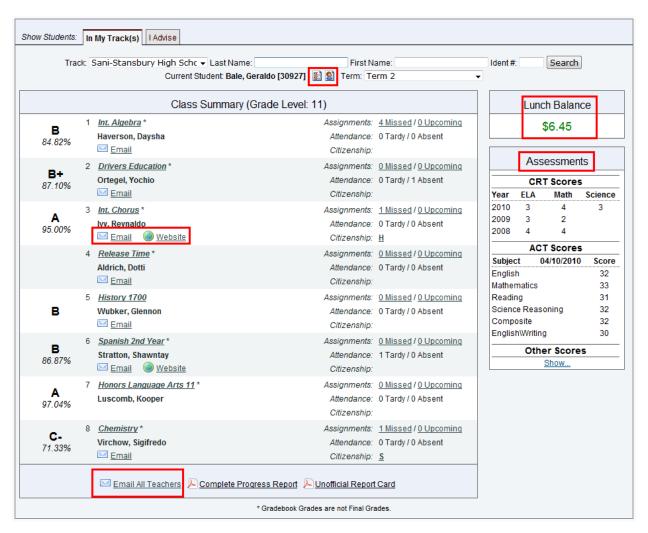
• Choose a student from the displayed list.





The Student Summary Screen

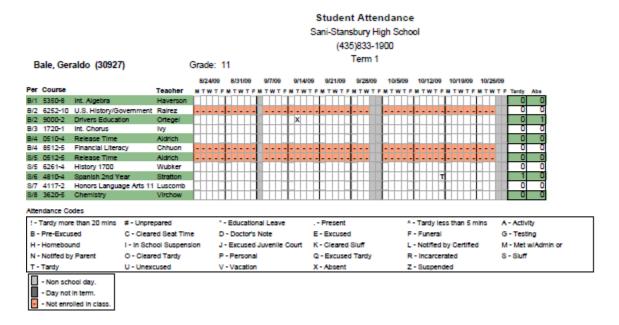
The Student Summary screen will look something like the following:



- Notice that the lunch balance appears in the top right. This will only appear if permissions are granted.
- Emails can be sent to individual teachers by clicking on the email link under the teacher's name. This will only be available if permissions are granted.
- Emails can also be sent to all teachers by clicking on the link at the bottom of the screen. This will only be available if permissions are granted.
- If the faculty member has entered a web address into their User Profile, a link will appear under the faculty member's name. This will only be available if permissions are granted.
- Assessment scores appear in the right side of the screen. This will only be available
 if permissions are granted.
- At the bottom of the screen are links to the Complete Progress Report and the Unofficial Report Card.



• Click on the icon (next to the student name) to see the student's attendance. It will look similar to the following:



• Click on the icon (next to the student name) to see the Student Profile. It displays as follows:



Geraldo Bale

ID: 30927 SSID: 1030927 Phone: (555) 000-0000 E-mail: s30927@example.com

Born: 02/14/1993 Age: 17 Gender: M Grade: 11 Graduation Year: 2011 Home Lang: <Unset>

Primary Lang: <Unset> Ethnicity: Not Hispanic Race: White

Residential Address Mailing Address 250 East 500 South 250 East 500 South SLC, UT 84111- SLC, 84111-

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Relationship Name Residential Address Mailing Address Phone

Emergency Contacts

Star Release Name Primary Phone Alternate Phone

Sani-Stansbury High School

Advisor: Haverson, Daysha f3048@example.edu

Entry Date: 08/24/2009 Exit Date:

Period	Course		Teacher	Entry Date	Exit Date	Term			
1/B	5350-8	Int. Algebra	Haverson, Daysha	08/24/2009	06/04/2010	1	2	3	4
2/B	6252-10	U.S. History/Government	Rairez, Dalton	01/20/2010	06/04/2010			3	4
2/B	9000-2	Drivers Education	Ortegel, Yochio	08/24/2009	01/19/2010	1	2		
3/B	1720-1	Int. Chorus	Ivy, Reynaldo	08/24/2009	06/04/2010	1	2	3	4
4/B	0510-4	Release Time	Aldrich, Dotti	08/24/2009	01/19/2010	1	2		
4/B	8512-5	Financial Literacy	Chhuon, Marcee	01/20/2010	06/04/2010			3	4
5/S	0512-5	Release Time	Aldrich, Dotti	01/20/2010	06/04/2010			3	4
5/S	6261-4	History 1700	Wubker, Glennon	08/24/2009	01/19/2010	1	2		
6/S	4810-4	Spanish 2nd Year	Stratton, Shawntay	08/24/2009	06/04/2010	1	2	3	4
7/S	4117-2	Honors Language Arts 11	Luscomb, Kooper	08/24/2009	06/04/2010	1	2	3	4
8/S	3620-5	Chemistry	Virchow, Sigifredo	08/24/2009	06/04/2010	1	2	3	4

Health Alerts

No Health Alerts

Behavior Alerts

No Behavior Alerts

Legal Binding

No Legal Binding

If a photo had been uploaded, it would appear in the top left corner.

The Student Profile shows the student's contact information, contact people, current courses, and more.